

McKees Rocks Borough
Public Meeting
October 09, 2018
7:00 PM

The meeting was called to order by President of Council, Mr. Paul Krisby. President Krisby requested roll call. Present were Council Shallegra Moye, Council Elizabeth Delgado, Council Maribeth Taylor, Council Leslie Gee, Vice-President Kathy Evich, Council Craig Myers, Council Sarah Harvey, and Council Joe Mixter. Also present were Mayor John "Jack" Muhr, Controller Julie Chambers, and Administrative Assistant LeeAnn Wozniak. Mr. Douglas Evans from NIRA Consulting Engineers and Borough Solicitor Ms. Megan Turnbull, of Weiss Burkhardt Kramer, LLC was present. Borough Manager, Ruth A. Pompey participated by phone.

Agenda Comments/Changes: None

Guest Speaker: Mr. Paul Bradis, resident of 1207 Church Avenue was present to discuss illegal parking of commercial vehicles on residential property (known as 1210 Chartiers Ave) by a local business. Mr. Bradis feels that this was brought to Council attention two years ago and nothing is being done. Council Taylor advised that the Code Enforcement Officer will be notified to look into this parking issue in accordance with the Borough Zoning Ordinance.

Last Month's Minutes:

A motion was made by Council Taylor and seconded by President Krisby to dispense the reading of September 11, 2018 Public Meeting minutes. The motion was adopted by acclamation.

Committee Reports:

- Council Moye read the September 2018 activity report from the McKees Rocks Independent Volunteer Fire Department. The Fire Department received a total of 29 calls. There were 6 false alarms, one at Hays Manor in Building 11-14 and two at Xavier Home. Response also included 4 motor vehicle accidents and 3 gas leaks or smell of gas. There were also 4 water conditions, 1 river rescue and 1 lock out at Hays Manor, 1 trash fire, 1 transformer fire and 5 structure fires. No injury reported.

Engine 189 responded to 192 incidents. Engine 189-2 no response, out of service permanently. Rescue 189 4 times, Truck 189 responded 2 times, Utility 189 3 times and persons in private vehicles responded directly to scene 10 times. VFD cancelled enroute 6 times. Mutual aide provided by Presston Station 277 on all calls. In addition, Stowe Station 275 provided aid to us 1 time, Kennedy Station 181, provided mutual aid 1 time, Seville Station 251 provided mutual aid 2 times, Emsworth Station 148 1 time, and Moon Run Station 245 1 time. VFD provided mutual aid to Kennedy, Station 181 1 time for a structure fire and Seville 1 time. The mutual aid to Seville was to fill their station while they responded to a fire in Ross Township. Total person response from Station 189 to calls in September was 178 averaging 6.1 persons per call.

- Council Moye read the monthly Activity Report from the McKees Rocks Police Department for September 2018. Chief Deliman reported a total of 873 events. There were 149 cases reported, 52arrests, 49 citations (35 traffic, 7 non-traffic), and 21 impounded vehicles. Total mileage on patrol vehicles 4,998. Total money submitted to the Borough Manager was \$3,514.56.

Council Committee Reports:

Council Delgado commented that the borough website will be live by the end of the week hopefully, pending domain transfer.

COG: Council Delgado mentioned having a few hand-outs from COG regarding "Ten Steps to a Better Budget," an article regarding legislation of proposal for alternatives to tax collectors, and information on PA storm water best practices training held in Cranberry on October 18, 2018 and November 16, 2018 in Montgomery County for Council to review if interested. Additionally, the COG guest speaker Matthew Mancini, of Pineapple Payments was present to discuss setting up online payment options for Borough use. The credit card user submitting payment would pay the transaction fee to Pineapple Payments, and the borough would receive full payment. Council Delgado feels this is something the borough should consider.

Real Estate: Council Delgado advised Council that Mr. Tom Hardy and PALOALTO Partners have been working with the McKees Rocks CDC to develop a residential development strategy plan. CDC would like to move forward with PALOALTO Partners developing this comprehensive plan for housing development in the borough and is asking the borough to split the cost of \$7,900.00 to pay for Mr. Hardy's services to work with CDC and McKees Rocks. Council Delgado motioned to split the cost with the CDC followed by Council Taylor seconding the motion. Council Mixer opposed and motioned to table this voting item until next month to give Council more time to research Mr. Hardy's work before paying almost \$4,000.00. Council Myers seconded the motion to table this topic until November meeting for continued discussion. Motion carries.

Mayors Report: Mayor Muhr reported that the American Red Cross is holding a community smoke alarm installation event on October 25, 2018 and will be in the area near Island Avenue. American Red Cross will be bringing 30-35 volunteers to our community.

Borough Manager's Report: Administrative Assistant reported the interest payment for the borough's recent pension audit will be done by the end of the week. West View Water Authority will be doing three water shut offs on October 18, 2018 for delinquent sewage accounts. 2019 MMO's will be signed immediately pending Council vote this evening. A zoning board hearing is scheduled on October 18, 2018 7:30 PM for applicant 352 Olivia Street. Also, Air Duct Maintenance, Inc. is scheduled the week of October 22, 2018 for borough building air duct cleaning (approximately 5 day project).

Engineer's Report: A written report was provided to Council during last evening's Caucus meeting and there are no additional items to report at this time.

Solicitor's Report: Ms. Megan Turnbull reported that the proposed residential rental housing inspection ordinance will be continually worked on for any changes/revisions and will be advertised for Council adoption during November 2018 meeting. Ms. Turnbull also commented that the previous request to add bond requirements to the demolition ordinance is being reviewed and NIRA is working with the Borough Solicitor and Building Code Official regarding the rules and regulations of demolition projects. More information regarding this ordinance update will be available in November. Ms. Turnbull spoke with Ms. Carolyn Yagle, of EPD regarding the re-zoning of the Borough. Ms. Yagle has been meeting with borough staff and will be scheduling upcoming resident and business focus groups during the week of Oct 15-23, 2018. Ms. Yagle is hoping to have a rough draft ready for Council review by the end of this calendar year.

Controller's Report:

As of September 30, 2018 General Fund, both income and expenses have annual budget of \$3,839,218.00. Expenses totaled \$2,628,490.43 approximately 68.46% of annual budget. Balance remaining in the annual budget is \$1,210,727.5. Balance in the General Fund Checking Account is \$311,262.43.

As of September 30, 2018 Sewer Fund, both income and expenses have an annual budget of \$1,694,243.00. Expenses totaled \$1,200,225.40; approximately 70.85 % of the annual budget. Balance remaining in the annual budget is \$493,817.60. Balance in the Sewer Fund Savings Account is \$229,398.96.

A motion was made by Council Taylor and seconded by Council Gee to accept the Controller's Report. Motion was adopted by acclamation.

Bills: A motion was made by Council Taylor and seconded by Council Gee to pay the bills. Motion was adopted by acclamation.

Agenda:

1. A motion was made by Council Moye and seconded by Council Delgado to authorize Borough Solicitor to advertise proposed Stormwater Ordinance for adoption in November 2018, pending 30 day review of Council/public feedback. Motion was adopted by acclamation.
2. A motion was made by Council Harvey and seconded by Council Myers to authorize Borough Engineer to obtain three quotes of NIRA's recommendation to interior line 247 foot of sewer pipe along Gertrude Alley with estimated cost of \$18,500.00. Motion was adopted by acclamation.
3. A motion was made by Council Moye and seconded by Council Myers to authorize Borough Engineer create a performance bid for remediation of roadway and embankment of Chartiers Avenue Extension. Motion was adopted by acclamation.
4. A motion was made by Council Delgado and seconded by Council Taylor to authorize Borough Solicitor to advertise proposed Residential Rental Licensing Inspection Ordinance for adoption in November 2018. Motion was adopted by acclamation.
5. A motion was made by Council Myers and seconded by Council Gee to accept 2019 Management Plan MMO in the amount of \$13,950.00. Motion was adopted by acclamation.
6. A motion was made by Council Myers and seconded by Vice-President Evich to accept 2019 Non-Uniformed Pension Plan MMO in the amount of \$47,601.00. Motion was adopted by acclamation.
7. A motion was made by Council Mixter and seconded by Council Myers to accept the 2019 Police Pension Plan MMO in the amount of \$123,382.00. Motion was adopted by acclamation.
8. A motion was made by Council Harvey and seconded by Vice-President Evich to authorize administrative office staff to attend a two part webinar series October 11th and October 18th, titled Role of Municipal Administrator/Secretary at a member rate of \$90.00. Motion was adopted by acclamation.
9. A motion was made by Council Myers and seconded by Vice-President Evich to permit the American Red Cross use of Council Chambers on October 25, 2018 for the community smoke alarm installation event 9:00am-4:00pm waiving \$25.00 rental fee. Motion was adopted by acclamation.
10. A motion was made by Council Taylor and seconded by Council Gee to request Borough use of Compliance Connection. Motion was adopted by acclamation.
11. A motion was made by Council Myers and seconded by Council Taylor to obtain requisitions for Borough office intern. Motion was adopted by acclamation.

12. A motion was made by Council Delgado and seconded by Council Taylor to allow Code Enforcement Officer to attend the upcoming Landlord Association meeting to educate attendees regarding proposed residential rental housing licensing inspection ordinance. Motion was adopted by acclamation.
13. A motion was made by President Krisby and seconded by Council Taylor to permit University of Pittsburgh college students use of Council Chambers on October 20, 2018 for the Fall community clean-up 9:00-12:00 waiving \$25.00 rental fee. Motion was adopted by acclamation.
14. A motion was made by Council Taylor and seconded by Council Moyer to send Administrative Assistant for classes to be Notary Public of PA. Motion was adopted by acclamation.

New Business:

Council Taylor requested a motion to reinstate sale of recycling bins to McKees Rocks residents since the summer intern students found two stacks of recycling bins in storage during summer cleaning. Sale price was discussed by Council and \$15.00 was agreed upon. Council Harvey seconded the motion. Motion was adopted by acclamation.

Old Business:

Council Harvey commented that the Street Dept. (Bobby Thompson) is going to remove the borough trash cans from 3rd Street Park and place at agreed upon hot spots in the borough for community use. Last month's request to purchase more trash cans is no longer needed. Council Harvey also reminded all in attendance that Trick-or-Treat is on Wednesday, October 31, 2018 5:00pm-7:00pm.

Council Moyer commented that the borough does have an ordinance that prohibits advertising signs such as "We Buy Houses" being displayed in the borough, and the Street Dept. will be removing any current signage displayed in the borough.

At President Krisby's request, Council Harvey reminded all in attendance that the Borough Administrative Office will be closed on November 6, 2018 for Election Day as voting polls are open to public 7:00 am – 8:00 pm in Council Chambers. The Borough Administrative Office will also be closed on November 12, 2018 in observance of Veteran's Day. The Caucus meeting and public meeting both will be held on Tuesday, November 13, 2018 starting at 7:00 pm.

A motion was made by Council Taylor and seconded by Council Gee to adjourn the business portion of the meeting and break for an executive session to discuss legal and personnel matters. Public meeting adjourned, by President Krisby.