

Borough of McKees Rocks
Public Meeting
February 8, 2022

7:00 PM Public Meeting

Pledge of Allegiance

Roll Call: Councilmembers Present: President Archie Brinza, Councilman Craig Myers, Councilman Nicholas Radoycis, Jr., Councilman Joseph Lubas, Councilman Joe Mixter, Councilman Jeffrey Dusch, Councilman Vincent Corrie, and Vice-President Chas Maritz (via phone)

Councilmembers Absent: Councilwoman Leslie Walker

Also present for this meeting were Mayor David Flick, Assistant Borough Secretary (Substitute Borough Manager) LeeAnn Wozniak, Controller William Beck, Solicitor Megan Turnbull and Assistant Solicitor Lee Decker of Weiss Burkhardt Kramer, LLC, and Borough Engineer Mr. Douglas Evans, of NIRA Consulting Engineers, Inc.

Agenda Comments/Changes:

President Brinza reminded all in attendance that all communications must remain respectful and professional as the public meetings are being recorded.

Guest Speaker: Ms. Gabrielle Slaughaupt, of Mockenhaupt Benefits Group was present to discuss with Council the 2021 actuarial assumptions for the McKees Rocks Police Department pension plan and recommendations of changes. Some of the recommended changes included lowering the plans inflation rate from 2.75% to 2.5%, interest rate from 7.25% to 6.75%, and salary increase from 5% to 4.5% each year. Ms. Slaughaupt mentioned as of the 2019 actuarial report, the plan was over 99 percent funded and making these changes would be cost savings to the Borough. A motion was made by Councilman Radoycis and seconded by Councilman Mixter to accept Mockenhaupt Benefits recommendations and proceed with the 2021 actuarial valuation report as presented. Motion was adopted by acclamation.

Ms. Kathy Then – Website Design: (absent, unable to log-in) - Ms, Kathy Then provided Council an updated proposal for a new borough website (design). The total cost noted is \$5,000.00, which is 100 hours billed for design, training, assistance. Council believes a motion was made last year to change over from the current website to the new website by Ms. Then. Assistant Borough Secretary Wozniak mentioned Borough Office did meet with Ms. Then during June 2021 to discuss creating a new website, and Ms. Then is waiting for the Borough to send over what information is needed on the website. Ms. Wozniak also mentioned Council decided to hold off on changing the website in August 2021, when Council voted to accept Text My Gov as an addition to the current website. President Brinza is requesting a meeting with Ms. Then and the Borough Office.

Ms. Maribeth Taylor, resident of Holmes Street presented to Council regarding numerous community concerns. Ms. Taylor first thanked Council for handling the recent snow removal issue with Get-Go, and would like the Borough to hold all business owners accountable for snow removal during the winter

months. Ms. Taylor also addressed a community-wide garbage and litter issue in the town, referencing Borough Ordinance(s) 1647 and 1504 stating any resident who blocks the sidewalks with garbage/litter and/or has trash not securely placed in containers can be issued violations/citations. Ms. Taylor specifically mentioned the trash issue of 114 Sarah Street, advising the dumpster continues to block the sidewalk. President Brinza reassured Ms. Taylor that the Code Enforcement Officer is handling all trash complaints, and the complaints take time to resolve. Ms. Taylor also briefly stated that in the past, Council motioned to put up a temporary traffic sign “oncoming traffic does not stop” near Singer/Pine Hollow for safety reasons to try deterring car accidents and also reinstate the anonymous drug tip line, which neither have been taken care of at this time. President Brinza responded that both items will be looked into and handled.

Reports:

- Borough Engineer: Borough Engineer Evans reviewed the monthly capsule report with Council and recommended the following action items:

Borough Engineer Action Items:

A motion was made by Councilman Radoycis and seconded by Councilman Myers to award the 19 Jane Street Demolition project to the apparent low bidder Wreckcrew Demolition, LLC in the amount of \$19,525.00. Motion was adopted by acclamation.

A motion was made by Councilman Myers and seconded by Councilman Radoycis to award the Pedestrian Stair Replacement Ph II contract to the apparent low bidder Pride Masonry, Inc. in the amount of \$31,804.00. Motion was adopted by acclamation.

- McKees Rocks Police Department – Chief of Police Deliman read the monthly activity report for January 2022. A copy of the report is on file at the Borough Manager office.
- McKees Rocks Independent Volunteer Fire Department – VFD Chief Donald Baird read the monthly activity report for January 2022. A written copy was not provided to the Borough Manager office.
- Mayors Report: Mayor Flick mentioned being invited to a local community event recently, he and his spouse attended and had an enjoyable time and encourages all residents to participate in community events. Mayor Flick also mentioned the Borough should look into updating the audio/video technology for Council meetings giving residents a clear sounding connection to the meetings. Mayor Flick lastly voiced his concern regarding speeding through the town, specifically noting his request to change Church Avenue back to 1 -way for public safety reasons. President Brinza noted that due to the new Sunshine Law rules with setting agendas, this request can be put on next month’s agenda for Council discussion/vote. Council also discussed temporary speed bumps being placed throughout the town, to reduce speeding.
- Borough Manager (Asst) Report: Assistant Borough Secretary Wozniak updated Council that the owner of 404 Woodward Ave has applied for a demolition permit, due to 2018 fire loss and has a contract with Minniefield Demolition. Ms. Turnley’s Office has picked up additional information requested for the 2020 audit and audit should be complete by month end. A meeting is scheduled with Creditech on February 10, 2022 at 1:00 pm to discuss delinquent collections and a meeting is scheduled with Mr. John

Weaver, PennDot regarding filing of Liquid Fuels reporting on February 10, 2022 at 9:30 am as well. Lastly, Administrative Assistant Jennifer Slavicek has been in contact with Jordan Tax Service requesting a master list of delinquent garbage accounts for a delinquent notice mass mailing.

- **Borough Solicitor:** Borough Solicitor Turnbull reviewed various topics: Working with NIRA on West Carson St Ph 2 & Ph 3, to obtain easements required for funding and also amend the traffic ordinance (as requested by Chief Deliman to include no parking on Angelina Ave/Intermodal Way) suggesting Council wait an additional month to advertise if there is more than one amendment to the ordinance. Solicitor mentioned Council come up with a list of all traffic ordinance changes/requests so one amendment can be written.

- **Code Enforcement Officer:** Mr. Zac Cummings read the monthly Code Enforcement activity report for January 2022, and a copy is on file at the Borough Manager's office. Mr. Cummings suggested creating an informational only Facebook page for Code Enforcement news, i.e. Ordinance snapshots, Garbage day reminders, etc. Council recommended the Borough utilize Text My Gov feature for this to get residents more involved at this time.

Reading of the Minutes: A motion was made by Vice-President Maritz and seconded by Councilman Myers to approve the meeting minutes of January 3, 2022, January 11, 2022 and January 25, 2022. Motion was adopted by acclamation.

Controllers Report: As of January 31, 2022, General Fund, both income and expenses have an annual budget of \$4,741,650.00. Income was \$284,956.93 or 6.01% of the budgeted income. Expenses totaled \$271,540.52 or approximately 5.73 % of the budgeted expenses. Balance in the General Fund Checking and Savings Account as of January 31, 2022 was \$506,326.39.

As of January 31, 2022, Sewer Fund, both income and expenses have an annual budget of \$2,209,000.00. Income was \$144,807.04 or 6.56% of the budgeted income. Expenses totaled \$20,454.06 or .93 % of the budgeted expenses. Balance remaining in the Sewer Checking and Savings Account as of January 31, 2022 was \$469,266.73.

As of January 31, 2022 Liquid Fuels Fund balance \$388,566.20.

A motion was made by Councilman Radoycis and seconded by Councilman Myers to accept the Controllers Report. Motion was adopted by acclamation.

Bills: A motion was made by Councilman Myers and seconded by Councilman Lubas to pay the bills. Motion was adopted by acclamation.

Agenda Voting:

1. Public Safety Committee (Chas Maritz, Chair)

- a.) No Parking Ordinance Angelina Ave./Intermodal Way – Tabled until April 2022 Meeting

2. **Finance and Administration Committee (Nick Radoycis, Chair)**
 - a.) McKees Rocks P.D. Employee Leave of Absence: A motion was made by Councilman Radoycis and seconded by President Brinza to approve the leave of absence for McKees Rocks P.D. Employee due to family loss . Motion was adopted by acclamation.
 - b.) Borough Tax Collector Deputization Agreement – A motion was made by Councilman Radoycis and seconded by Councilman Mixer to approve the Borough Tax Collector Deputization Agreement. Motion was adopted by acclamation.
 - c.) Borough Ordinance No 1772: A motion was made by Councilman Radoycis and seconded by Councilman Dusch to approve Borough Ordinance No 1772, amending Zoning Ordinance 1330, Murals and Parking Standards. Motion was adopted by acclamation.

3. **Parks and Recreation Committee (Joseph Mixer, Chair) – No Report**

4. **Real Estate Committee (Nick Radoycis, Chair) – Councilman Radoycis mentioned the list of Policies and Procedures for Residential/Commercial properties presented by Councilman Myers should be adopted by the 3rd Party Building Inspection application process.**

5. **Public Works Committee (Archie Brinza, Chair)**
 - a.) Snowplow purchase Stephenson Equipment – A motion was made by Vice-President Maritz and seconded by Councilman Myers to approve the purchase of a snowplow from Stephensen Equipment in the amount \$6,257.00. Controller Beck confirmed the payment will come out of the General Fund Checking, and the \$5,000.00 the Borough is receiving for the sale of an old dump truck to Mr. Jim Lind will be credited towards that line item purchase.

6. **Borough Association (Craig Myers, Chair) – Councilman Myers read the residential and commercial policies and procedures he suggests the Borough follows regarding new development. A committee will also be created to implement this.**

7. **Char-West COG (Joseph, Chair) – Councilman Mixer mentioned receiving information from COG regarding various new grants the Borough can apply for, and will forward the information to Ms. Hileman as well.**

8. **Borough Development (Craig Myers, Chair) – No Report**

9. **Codification Committee (Nick Radoycis, Chair)**
 Councilman Radoycis mentioned this committee needs to be reappointed in 2022 and any members who choose to join be ready to put forth effort.

Old Business

Presented by Councilman Radoycis:

- a). Demolition status of Ella Street (#1-9) Rowhouses – previously addressed in meeting
- b). Status of partially deteriorated/demolished building on Chambers Street formerly known as the Shovel Warehouse – previously addressed in meeting

c). Progress on non-union/non-uniform pension plan for Employees – Controller Beck is currently working on the draft and should be ready for the March 2022 meeting for Council review/consideration

d). Bond Sinking Fund Update – Solicitor Turnbull suggested reaching out to Mr. Joe Miller, Huntington Bank in reference what the sinking fund is, and who has control, Etc

e). Action needed to allow Portnoff/Berkheimer/Creditech to proceed with lien filings – previously addressed, meetings being scheduled.

Business portion of meeting adjourned, by President Brinza. Solicitor Turnbull announced an Executive Session will be held regarding client/attorney privilege matters.