

Borough of McKees Rocks  
Public Meeting  
July 08, 2025

5:30 PM Executive Session: Attorney/Client Privilege Matters

6:30 PM Public Meeting

**Pledge of Allegiance**

Roll Call:

Present: Vice-President Joe Mixter, Councilman Ralph Gallagher, Councilwoman Maryann Holland, Councilman Craig Myers, Councilman Vince Corrie, and Councilwoman Barbara Vojtecky

Also present for this meeting were Mayor David Flick, Borough Manager LeeAnn Wozniak, Solicitor Megan Turnbull of Weiss Burkhardt Kramer, LLC, and Borough Engineer Mr. Matt Kneidel, of NIRA Consulting Engineers, Inc.

Absent: President Archie Brinza, Councilwoman Michele Arlott, Councilman John Malesnick

**Agenda Comments/Changes:**

A motion was made by Vice-President Mixter and second by Councilwoman Holland to add “additional check signer on borough accounts” as new topic to the agenda, and designate Councilman Ralph Gallagher as 4<sup>th</sup> signer in emergency situations. Motion was adopted by acclamation.

**Guest Speaker**

- McKees Rocks CDC Monthly Update
- Mr. Mike Baily, Baily Insurance – 2025 Borough Insurance Renewal Quotes
- Mr. Bob Coward, Resident – Community events and concerns

**Reports:**

- Borough Engineer – The monthly capsule report was presented by Borough Engineer

Action Items: None

- McKees Rocks Police Department – Chief Deliman provided a written monthly activity report for June 2025. A copy is on file at the Borough Manager office.

- McKees Rocks Code Enforcement Officer – Mr. Bobby Thompson provided a written monthly Code Enforcement/BCO Activity Report for June 2025. A copy is on file at the Borough Manager office.

- Volunteer Fire Department – Mr. Michael Stepek, Sr – Chief of Independent Hose Co # 5 (Presston) provided a monthly VFD report for June 2025. A copy is on file at the Borough Manager office.

- Public Works Department – Mr. Ryan Hughes provided a written monthly Public Works report for June 2025. A copy is on file at the Borough Manager office.

- Mayors Report: - Informational: Code enforcement to look into complaint of 311 Russellwood Ave leaning on neighboring property, compiling a list of monuments in community and post social media for public awareness, July 12<sup>th</sup> is Community Day at 3<sup>rd</sup> St Park hosted by CDC Ambassadors, be mindful of recent assassination of Minnesota State Rep on June 14<sup>th</sup>, a new law is in effect no cell phone use in car while driving, an upcoming bingo fundraiser is being planned for Sept 13<sup>th</sup> to support K9 Officer Roman.

- Borough Solicitor: Informational – Property sale live auction information to follow up in August 2025 meeting, the Codification Project will be advertised for final adoption public notice, and a zoning hearing is scheduled for July 24<sup>th</sup> for Hays Manor variance request.

- Borough Manager:

Action Item: A motion was made by Councilwoman Holland and second by Councilman Corrie to accept the 2025-2028 Allegheny County Snow & Ice Agreement. Motion was adopted by acclamation.

Informational: Auditor will be on site July 15<sup>th</sup> to complete 2024 financial audit, another round of delinquent sewage postings is scheduled at month end, and a six-month profit and loss budget report has been provided to Council.

**Reading of the Minutes:** A motion was made by Councilman Myers and second by Councilwoman Vojtecky to approve Voting Meeting Minutes for June 10, 2025. Motion adopted by acclamation.

**Controllers Report:**

GENERAL FUND: Income & Expenses have an annual budget of \$5,132,848.

As of June 30, Income was \$3,230,371.53 or 62.9% of the budgeted Income.

Expenses were \$2,134,383.82 or 41.6% of the budgeted Expenses.

Balance in the General Fund as of June 30, was \$2,130,272.11

SEWER FUND: Income & Expenses have an annual budget of \$2,422,000.

As of June 30, Income was \$894,310.48 or 36.9% of the budgeted Income.

Expenses were \$936,753.82 or 38.7% of the budgeted Expenses.

Balance in the Sewer Fund as of June 30, was \$1,116,822.91.

As of June 30, balance in:

CSX ACCOUNT: \$550,520.28

LIQUID FUELS \$189,469.94

Submitted this 8th day of July, 2025

William C. Beck

Controller

A motion was made by Councilman Corrie and second by Councilwoman Holland to accept the Controllers report for June 2025. Motion was adopted by acclamation.

**Bills:** A motion was made by Councilman Corrie and second by Councilwoman Vojtecky to pay the bills. Motion was adopted by acclamation.

**Agenda Voting:**

- **Public Safety Committee (Chair – Archie Brinza, Chair):** - No Report
- **Finance and Administration Committee (Ralph Gallagher, Chair)**  
A motion was made by Councilman Corrie and second by Vice-President Mixter to approve the temporary internal transfer of Employee No 230 to the administrative office for part-time hours (up to 25 hrs/week at \$15/hourly) retro to 6/30/25 start date. Motion was adopted by acclamation.  
A motion was made by Councilman Corrie and second by Councilwoman Holland to accept the 2025 Borough Insurance Renewal Quotes, not to exceed \$255,878.00 for policy period 8/1/25-8/1/26. Motion was adopted by acclamation.
- **Real Estate Committee (Archie Brinza, Chair) –** No Report
- **Public Works Committee (Archie Brinza, Chair) –** No Report
- **Borough Association (Craig Myers, Chair) –** No Report
- **Char-West COG (Maryann Holland, Chair) –** Councilwoman Holland mentioned the COG Grant for demolition providing \$18,000 per house.
- **Borough Development (Maryann Holland, Chair) –** No Report
- **Codification Committee (Vince Corrie, Chair)**  
A motion was made by Councilman Corrie and second by Councilwoman Holland to approve Borough Ordinance 1788, adopting and enacting the Borough’s Codification. Solicitor Turnbull commented that a second legal advertisement is required to notify public of adoption, which will be published in July 2025.
- **Parks and Recreation Committee (Joseph Mixter, Chair) –** No Report

**Business Meeting Adjourned**