

Borough of McKees Rocks
Public Meeting
November 16, 2021

5:00 PM Executive Session – Discussion of personnel matters and litigation updates

7:00 PM Public Meeting

Pledge of Allegiance

Roll Call: Councilmembers Present: President Archie Brinza, Vice-President Leslie Walker, Councilman Nicholas Radoycis, Jr., Councilwoman Elizabeth Delgado, Councilman John Malesnick, Councilman Joe Mixer, Councilman Craig Myers, and Councilman Chas Maritz (via Phone)
Councilmembers Absent: Councilwoman Harvey

Also present for this meeting were Mayor John R. Muhr, Assistant Borough Secretary (Substitute Borough Manager) LeeAnn Wozniak, Controller William Beck, Solicitor Megan Turnbull, of Weiss Burkhardt Kramer, LLC, and a representative of NIRA Consulting Engineers, Inc. on behalf of Douglas Evans

Agenda Comments/Changes:

President Brinza reminded all in attendance that all communications must remain respectful and professional as the public meetings are being recorded.

Guest Speaker:

Ms. Kathy Smith, resident of Russellwood Avenue was present to address Council regarding a request for Borough to place a No Parking sign in the alley way behind her residence, as her garage was blocked by a vehicle, and she was unable to pull out of garage leaving for work. Ms. Smith claims the Police Department responded saying they could not tow the vehicle; they could only try locating owner to move. Chief Deliman confirmed the vehicle could not be towed, as the parked vehicle was across the alley not directly blocking garage. Solicitor Turnbull recommended reviewing the current traffic ordinance(s) and see if the No Parking sign is enforceable. Ms. Smith also mentioned years ago, a previous Street Dept Commissioner painted a yellow line which has since faded.

Mr. Craig Rippole – Roxian Parking at McKees Rocks Plaza, “Christmas For All” Invitation for 2nd Annual Childrens Holiday Party at Hays Manor Community Center: Mr. Rippole was present to update Council regarding a recent negative FB post about the lack of cleanliness of the shopping center, which is due to increased parking of Roxian events, and visitors are using the lot like tailgates. Mr. Rippole mentioned two possible solutions to this issue, either towing vehicles beginning 9PM or hire an outside company like Pittsburgh Parking to direct parking and charge for parking fees. Mr. Rippole also talked about the 2nd Annual “Christmas For All” Childrens Holiday Party currently in planning for December 18th Noon-4:00 PM, accepting donations through the Ioby site with a goal of \$10,000 in donations. Three major contributors at this time include Trinity Development, Grimes Furniture, and Allegheny County Housing Authority.

Reading of the Minutes: A motion was made by Councilman Radoycis and seconded by Councilman Myers to approve the meeting minutes from October 12, 2021 public meeting. Motion was adopted by acclamation.

Reports:

- McKees Rocks Police Department– Chief Deliman read the monthly activity report for October 2021. A copy of the report is on file at the Borough Manager office.
- McKees Rocks Independent Volunteer Fire Department – VFD President Jim Tarbert read the monthly activity report for October 2021. A copy of the report was not given to file at Borough Manager office.
- Mayors Report: Mayor Muhr discussed the borough having issues garbage/debris collection and dumpsters not being emptied in a timely manner. Mayor Muhr commented he will be contacting Waste Management and also the owner(s) of these properties in violation. He also talked about the condemned status of 305 Olivia Street, suggesting the Borough sends another notice to owner/property management agent because the amount of time we have given them to rectify situation is exhausted and it's a safety issue.
- Borough Manager: Substitute Borough Manager Wozniak reported borough health insurance 2022 open enrollment will close on November 19, 2021 and employee forms will be turned into MEIT. The final water termination for unpaid delinquent sewage for the year is scheduled for November 29, 2021. Also, wiring instructions have been sent to Roxian for amusement tax agreement payment.
- Borough Solicitor: Solicitor Turnbull stated for record of meeting minutes that an executive session was held previous to the public meeting to discuss confidential matters subject to client/attorney privileges.
- Code Enforcement Officer: Substitute Manager Wozniak read the monthly October 2021 Code Enforcement Activity Report, and a copy is on file at the Borough Manager's office.
- Borough Engineer: Written monthly activity report was reviewed with Council on November 9, 2021.

Borough Engineer Action Items:

A motion was made by Councilman Mixer and seconded by Vice-President Walker to authorize payment of \$4,000 (+/-) above the grant amount of \$23,000 for Spring Capture at Bouquet Street bid, as borough cost. Motion was adopted by acclamation.

A motion was made by Vice-President Walker and seconded by Councilman Radoycis to authorize Final Pay Application for 840 Frank Street Demolition, in the amount of \$11,602.60 processed by Char-West COG. Motion was adopted by acclamation.

A motion was made by Vice-President Walker and seconded by Councilman Maritz to authorize Final Pay Application to Robinson Pipe Cleaning for 2021 Sewer Cleaning & Televising, in the amount of \$8,523.07. Motion was adopted by acclamation.

Controllers Report: As of October 31, 2021, General Fund, both income and expenses have an annual budget of \$4,503,377.00. Income was \$ 3,417,736.86 or 77.09 % of the budgeted income. Expenses totaled \$3,401,070.09 or approximately 75.52% of the budgeted expenses.

Balance in the General Fund Checking and Savings Accounts as of October 31, 2021 was \$946,110.61.

As of October 31, 2021, Sewer Fund, both income and expenses have an annual budget of

\$1,976,085.00. Income was \$1,677,353.76 or 84.88% of the budgeted income. Expenses totaled \$1,430,07.34 or 72.37% of the budgeted expenses. Balance remaining in the Sewer Checking and Savings Funds as of October 31, 2021 was \$439,188.11.

As of October 31, 2021, Liquid Fuels account has a balance of \$388,436.14.

A motion was made by Councilman Radoycis and seconded by Councilman Malesnick to accept the Controllers Report. Motion was adopted by acclamation.

Bills: A motion was made by Councilman Radoycis and seconded by Councilman Malesnick to pay the bills. Motion was adopted by acclamation.

Agenda Voting:

1. Finance and Administration Committee (Nick Radoycis, Chair)

- a.) A motion was made by Councilman Myers and seconded by Vice-President Walker to advertise one (1) Council Vacancy Seat for Ward 3 for thirty days effective November 9, 2021 to be reviewed at the December 14, 2021 public meeting. A motion was adopted by acclamation.
- b.) A motion was made by Councilman Radoycis and seconded by Councilman Mixer to accept the 2022 preliminary budget as presented. Motion was adopted by acclamation.

2. Public Safety Committee (Chas Maritz, Chair)

3. Parks and Recreation Committee (Joe Mixer, Chair)

- a.) A motion was made by Councilman Malesnick and seconded by Councilman Radoycis to increase the refundable fee for use of Ranger's Field from \$200 to \$300 effective January 1, 2022. Vice-President Walker opposed. Roll call resulted, in 7 Yes (Radoycis, Malesnick, Mixer, Myers, Maritz, Brinza) and 1 No (Walker). Motion carries.
- b.) A motion was made by Councilman Malesnick and seconded by Councilman Radoycis to refund the Sto-Rox Little Vikings for use of Ranger's Field in 2021. Motion was adopted by acclamation.

4. Real Estate Committee (Nick Radoycis, Chair)

5. Public Works Committee (Archie Brinza, Chair)

6. Borough Association (Craig Myers, Chair)

7. Char-West COG (Nick Radoycis, Chair)

- 8. Borough Development (Craig Myers, Chair)** – Councilman Myers commented that policies and procedures are being created in 2022 for residential development.

9. Codification Committee (Nick Radoycis, Chair)

10. Other Communications/Motions

- a. A motion was made by Councilman Mixer and seconded by Vice-President Walker to approve the 1-year Extension of the Lamar Advertising Bus Contract Agreement. Motion was adopted by acclamation.
- b. A motion was made by Vice-President Walker and seconded by Councilman Myers to approve Borough Resolution 1665 Chair Donation to Faith Bridge Community Church. Motion was adopted by acclamation.
- c. A motion was made by Councilman Mixer and seconded by President Brinza to appoint Mr. Ron Brown, Esquire of Dickie, McCamey & Chilcote P.C. as Special Bound Counsel. Motion was adopted by acclamation.
- d. A motion was made by Councilman Radoycis and seconded by Councilman Myers to approve Borough Bond Refunding Debt Ordinance. Motion was adopted by acclamation.
- e. A motion was made by Councilman Radoycis and seconded by Councilman Mixer to approve the West Carson Street Ext. Road Construction/Dedication subject to Solicitor finalization of approval. Motion was adopted by acclamation.

New Business:

Community Liaison – Presenter: Vice-President Walker

Vice-President Walker referred to Mr. Rippole for an explanation of the idea of appointing a Councilmember as a Community Liaison for planning of community events, so businesses have a main contact for donations, etc during planning. Ms. Maribeth Taylor, resident mentioned the Borough has the McKees Rocks Event Committee that has been in place for years for planning community events such as easter egg hunts, Christmas Santa events and Council should reach out these Committee Members for future event planning.

Old Business:

2022 Borough Sewer Rate: Controller Beck indicated the Finance Committee has been meeting regularly and reviewing 2021 YTD revenue vs. expenses. The Borough Sewer Fund should be good through the end of the year with the remaining quarterly payments due to ALCOSAN for sewer charges as well as any other invoices needing paid from sewer account, though moving into 2022 the borough sewer fee needs reviewed and possibly increased in order to accommodate the increase for ALCOSAN fees.

Building/Zoning Code Fee Schedule for 2022 (review CEA charges) - Acting Borough Manager Wozniak reminded Council the Borough needs to create a 2022 fee schedule for Building/Zoning Fees and possibly the Finance Committee could meet to begin discussions in December for January 2022 adoption.

Vice-President Walker brought up a concern that she believes a Councilmember is not permitted to be on the Zoning Hearing Board and/or the Borough Zoning Officer. President Brinza confirmed Council voted in October to appoint Councilman Radoycis as the Borough's Zoning Officer, when Mr. Stahl resigned as Building Code Official and also hired Code Enforcement Agency as third party. Solicitor Turnbull responded she would review the rules/regulations and report back to Council. Solicitor Turnbull mentioned she compares Councilman Radoycis serving as the Borough's Zoning Officer, to Mayor Muhr offering Code Enforcement unpaid.

Meeting adjourned, by President Brinza.