

Borough of McKees Rocks  
Public Meeting  
May 14, 2024

**7:00 PM Public Meeting**

**Pledge of Allegiance**

**Roll Call:**

Present: President Archie Brinza, Councilman Craig Myers, Councilwoman Barbara Vojtecky, Councilman Ralph Gallagher, Councilwoman Maryann Holland, Councilman Vince Corrie, Councilman John Malesnick

Absent Councilwoman Michele Arlott, and Vice-President Joe Mixter

Also present for this meeting were Mayor David Flick, Borough Manager LeeAnn Wozniak, Assistant Borough Manager Jennifer Slavicek, Assistant Solicitor Michelle Gannon of Weiss Burkhardt Kramer, LLC, and Borough Engineer Mr. Matt Kneidel, of NIRA Consulting Engineers, Inc.

**Agenda Comments/Changes:**

None

**Guest Speaker**

1. McKees Rocks CDC Monthly Report- Jeb gave updates regarding the Bank building Demolition. There will also be a public meeting June 26<sup>th</sup>, 6pm at the Roxian (CDC Meeting) for streetscape project discussion.
2. Mr. Chris D'Addarrio – Humane ACTION Pittsburgh
3. Ms. Toccara Williams & Mr. Randall Williams – Tax delinquent/Vacant properties- 214 Munson Ave for a property donation from current owner to WillStan Holdings.
4. Mr. Ronald Reidell, Sr – Cameras at 3<sup>rd</sup> Street area and the corner of Broadway.
5. Ms. Kim Rapczak – Speeding in McKees Rocks Bottoms area (Helen St, Catherine & Robb St)
6. McKees Rocks Womens Alliance – Butterfly Garden at Ranger's Field
7. Bob Coward- There was a cat stuck between two houses, Mr. Coward suggested calling an animal control group.

**Reports:**

- Borough Engineer – The monthly capsule report was presented by Borough Engineer on 05/07/2024 during caucus meeting.

**Action Items:**

1. A motion was made by Councilman Corrie and second by Councilwoman Holland to approve payment to Tom Sipes Demolition in the amount of \$14,900 for Page Street project, which is reimbursable through grant funds. Motion adopted by acclamation.
2. A motion was made by Councilman Myers and second by Councilwoman Holland to approve payment to GEMM Demolition in the amount of \$21,000 for 1009 3<sup>rd</sup> Street demolition project, which is reimbursable through grant funds. Motion adopted by acclamation.

● McKees Rocks Police Department – Chief Deliman provided a written monthly activity report for April 2024. A copy is on file at the Borough Manager office.

● McKees Rocks Code Enforcement Officer – Mr. Bobby Thompson provided a written monthly Code Enforcement/BCO Activity Report for April 2024. A copy is on file at the Borough Manager office.

● Volunteer Fire Department – Mr. Michael Stepek, Sr – Chief of Independent Hose Co # 5 (Presston) provided a monthly VFD report for April 2024. A copy is on file at the Borough Manager office.

● Mayors Report: - Welcomed and thanked the residents for coming. There will be a meeting of Community Churches on the 4<sup>th</sup> Saturday of June from 10am-1pm at the CDC Building on the 1<sup>st</sup> floor. Stowe Churches are also invited so please spread the word. If you have any issues with garbage, please do not post it on social media, please call the Borough Office and speak to Jenn. Congratulated The Police department for reaching their goal that this past K-9 fundraiser and thanked everyone that came out and supported them.

● Borough Solicitor:

1. A motion was made by Councilman Corrie and second by Councilman Malesnick to authorize Solicitor to advertise pending Borough Zoning Ordinance Amendment, for final Council adoption at June 2024 voting meeting. Motion adopted by acclamation.

● Borough Manager:

1. A motion was made by Councilman Myers and second by Councilwoman Holland to elect Archie Brinza as PSAB Voting Delegate at the Hershey Conference June 2 – 5. Motion adopted by acclamation.
2. A motion was made by Councilman Corrie and second by Councilwoman Holland to purchase QuickBooks 2024 Desktop edition for Borough Admin Staff, estimated cost \$1,100. Motion adopted by acclamation.

\*\*\*\*Informational Item: Assistant Manager Monthly Garbage Collection Report

**Reading of the Minutes:** A motion was made by Councilman Malesnick and second by Councilwoman Holland to approve Voting Meeting Minutes for April 9, 2024. Motion adopted by acclamation.

**Controllers Report:**

GENERAL FUND: Income and Expenses have an annual budget of \$5,067,800.

As of April 30, Income was \$1,520,205.32 or 30% of the budgeted Income.

Expenses were \$1,039,658.09 or 20.5% of the budgeted Expenses.

Balance in the General Fund as of April 30, was \$1,334,426.86.

SEWER FUND: Income and Expenses have an annual budget of \$2,299,500.

As of April 30, Income was \$678,451.21 or 29.5% of the budgeted Income.

Expenses were \$461,370.06 or 20% of the budgeted Expenses.

Balance in the Sewer Fund as of April 30, was \$1,287,318.24.

CSX ACCOUNT: \$736,426.22

LIQUID FUELS: \$174,561.35

A motion was made by Councilman Myers and second by Councilwoman Holland to accept the Controllars report for April 30, 2024. Motion was adopted by acclamation.

**Bills:** A motion was made by Councilman Corrie and second by Councilman Malesnick to pay the bills. Motion was adopted by acclamation.

**Agenda Voting:**

1. **Public Safety Committee (Chair – Archie Brinza, Chair):** No Report
2. **Finance and Administration Committee (Ralph Gallagher, Chair)**
  - A motion was made by Councilman Myers and second by Councilman Corrie to hire Employee No 310 as Full-time status effective May 20, 2024, for Code Enforcement/Admin Office. Motion was adopted by acclamation.
  - A motion was made by Councilman Myers and second by Councilman Malesnick to donate \$100 to LifeWise (Faithbridge Community Church) for graduation event. Motion was adopted by acclamation.
  - A motion was made by Councilman Malesnick and second by Councilwoman Holland to authorize borough office staff to add evening garbage collection hours 6pm-8pm on the 2 monthly council meeting nights (1<sup>st</sup> & 2<sup>nd</sup> Tuesday), for a trial basis of 2 months to gauge if evening collection hours are needed. Motion was adopted by acclamation.
3. **Real Estate Committee (Archie Brinza, Chair) –**
  - A motion was made by Councilman Malesnick and second by Councilman Corrie to accept property donation of 324 Washington Street (owner H. Sweger) via Borough Resolution. Motion was adopted by acclamation.
4. **Public Works Committee (Archie Brinza, Chair) –** 3<sup>rd</sup> Street Park cleaned up/ Community Event May 18<sup>th</sup>
5. **Borough Association (Craig Myers, Chair) –** No Report
6. **Char-West COG (Joseph Mixter, Chair) –** No Report
7. **Borough Development (Maryann Holland, Chair) –** No Report
8. **Codification Committee (Vince Corrie, Chair) –** No report

**9. Parks and Recreation Committee (Joseph Mixer, Chair) – We ordered swings for the parks.**

**New Business:**

Code Enforcement Intern: (Presenter Archie Brinza)

- A motion was made by Councilwoman Holland and second by Councilman Corrie to work with a local college to provide an Intern (free of cost) to the Code Enforcement/Building Official Dept of the Borough. Motion was adopted by acclamation.

Public Works Summer Help: (Presenter Archie Brinza)

- A motion was made by Councilman Myers and second by Councilman Malesnick to rehire Connor Hughes for seasonal summer help for Public Works, beginning May 15, 2024, for 10 weeks of employment. Motion was adopted by acclamation.
- A motion was made by Councilman Myers and second by Councilman Corrie to rehire Tristen Vojtecky for seasonal summer help for Public Works, beginning June 5, 2024, for 10 weeks of employment. Motion was adopted by acclamation.

PSAB Hershey Conference: Other Expenses (Presenter Archie Brinza)

- A motion was made by Councilman Gallagher and second by Councilwoman Vojtecky to provide expense coverage for expenses not included in the registration cost and hotel stay, of the PSAB Conference for Council President and Borough Manager. Motion was adopted by acclamation.

LSA Grant Application Resolution (Revised) (Presenter Archie Brinza)

- A motion was made by Councilman Myers and second by Councilwoman Holland to approve the LSA Grant Resolution for the Police Department Grant Application. Motion was adopted by acclamation.

**Business Meeting Adjourned**