

Borough of McKees Rocks
Public Meeting
July 12, 2022

7:00 PM Public Meeting

Pledge of Allegiance

Roll Call:

Present: President Archie Brinza, Councilman Nicholas Radoycis, Jr., Councilman Joseph Lubas, Councilman Craig Myers, Councilman Vincent Corrie, Vice-President Joe Mixter, Councilwoman MaryAnn Holland, Councilman Frank McQuillan
Absent: Councilman Jeffrey Dusch

Also present for this meeting were Mayor David Flick, Borough Manager LeeAnn Wozniak, Administrative Assistant Amantha Schoen, Controller William Beck, Solicitor Megan Turnbull of Weiss Burkhardt Kramer, LLC, and Borough Engineer Mr. Douglas Evans, of NIRA Consulting Engineers, Inc.

Agenda Comments/Changes:

Solicitor Megan Turnbull announced for meeting minutes purposes that an executive session was held immediately prior to the public voting meeting to discuss personnel matters.

Guest Speaker:

1. Mr. Norman McCormick, Faithbridge Community Church – Road closure request on August 13, 2022 7AM-5PM between Union Way and McDonalds Way, for a Roxian concert/event. A motion was made by Councilman McQuillan and second by Councilman Myers to approve the closure, contingent upon Chief of Police approval. Motion was adopted by acclamation.
2. Mr. Chris Ruppenthal/Mr. Kris Bugghey, Mayor of Kingstown Season 2 Filming – Road Closures Request McKees Rocks Bottoms area, starting July 2022 – A motion was made by Councilman Corrie and second by Vice-President Mixter to approve the filming of the series in the McKees Rocks Bottoms area subject to finalization of schedule. Motion was adopted by acclamation.
3. Ms. Maribeth Taylor – Community concerns regarding 3-year anniversary of dumpster issue at 114 Sarah Street, Hays Manor tear down plans and new development
4. Ms. Tracey Pedersen – Duties and qualifications of the Tax Collector

Reports:

● Borough Engineer – The monthly capsule report was discussed during the July 5, 2022, Council workshop meeting.

Action Items:

- a.) A motion was made by Councilman Radoycis and second by Councilman Myers to approve Pay Application No 1 to CTM Construction in the amount of \$ 51,453.00 for West Carson Street Ph 1 Project, which is reimbursable to the borough through the grant. Motion was adopted by acclamation.

b.) A motion was made by Councilman Radoycis and second by Councilman Myers to approve payment to State Pipe Services for CCTV work behind 305 Olivia Street, in the amount of \$1,380.00. Motion was adopted by acclamation.

c.) A motion was made by Vice-President Mixter and second by Councilman Radoycis to discard the bid for 2022 Catch Basin project and rebid. Motion was adopted by acclamation.

● McKees Rocks Police Department – Chief Richard Deliman read the monthly police activity report for June 2022. A copy of the report is on file at the Borough Manager office.

● McKees Rocks Code Enforcement Officer – Asst Borough Manager Wozniak read the monthly code enforcement activity report for June 2022, submitted by Mr. Bobby Thompson. A copy of the report is on file at the Borough Manager office.

● McKees Rocks Independent Volunteer Fire Department - Fire Chief Donald Baird was present to give Council a verbal (written) monthly report for the month of June 2022. A copy of the report is on file at the Borough Manager office.

● Mayors Report: Mayor David Flick discussed the different levels of the Choice Neighborhood Committee and the reason the committee was formed, to discuss the redevelopment of the community of Hays Manor. Mayor Flick specifically sits on the People Committee. Meeting(s) have been happening and Mayor Flick encourages the community to become involved and attend the meetings. Mayor Flick also briefly touched on local community events happening this week.

● Borough Solicitor:

a.) A motion was made by Councilman Radoycis and second by Councilman Vince Corrie to approve Borough Resolution 1679 appointing LeeAnn Wozniak as Borough Secretary/Borough Manager and other positions as identified. Motion was adopted by acclamation.

b.) A motion was made by Councilman Radoycis and second by Councilman McQuillan to approve Borough Resolution 1680 appointing Jennifer Slavicek as Assistant Borough Secretary, and other positions as identified. Motion was adopted by acclamation.

c.) A motion was made by Councilman Radoycis and seconded by Councilman Myers to change the title of Amantha Schoen from Office Clerk to Administrative Assistant. Motion was adopted by acclamation.

d.) A motion was made by Councilman Radoycis and second by Councilman Corrie to approve Borough Resolution 1681 acknowledging the adoption of 2022 Emergency Operations Plan on May 10, 2022 by Council vote. Motion was adopted by acclamation.

● Borough Manager (Asst) Report:

a.) A motion was made by Councilman Radoycis and seconded by Councilwoman Holland to approve the Allegheny County Snow & Ice Agreement Renewal for 2023-2025. Motion was adopted by acclamation.

b.) Motion to authorize advertisement of Portnoff Law Associates Fee Schedule Ordinance Amendment, for Council consideration August 2022 meeting – TABLED until August 2022 meeting for continued discussion regarding current agreement and fees.

Controllers Report:

GENERAL FUND: Both Income and Expenses have an annual budget of \$4,741,650.00. As of June 30, 2022 the Income was \$3,322,455.05 or 70.1% of the budgeted Income. Expenses were \$1,940,023.89 or 40.9% of the budgeted Expenses. Balance in the General fund accounts as of June 30, 2022 was \$1,897,867.13

SEWER FUND: Both Income and Expenses have an annual budget of \$2,209,000.00. As of June 30, 2022, the Income was \$1,067,138.44 or 48.3 % of the budgeted Income. Expenses were \$704,879.13 or 31.9 % of the budgeted Expenses. Balance in the Sewer Fund accounts as of June 30, 2022 was \$708,075.53.

LIQUID FUELS FUND: As of June 30, 2022 balance in the Liquid Fuels Account \$482,356.17

COVID-19 ARPA Recovery Fund (2021): As of June 30, 2022 balance in the COVID-19 ARPA Recovery Fund (2021) is \$82,476.23. Most of this balance is earmarked for the Locust Street Sewer Replacement Project.

CSX Account: As of June 30, 2022 balance in the CSX Account was \$737,211.53.

A motion was made by Councilman Radoycis and seconded by Councilman McQuillan to accept the Controllers report for May 2022. Motion was adopted by acclamation.

Reading of the Minutes: A motion was made by Vice-President Mixter and seconded by Councilman Myers to approve the meeting minutes from June 14, 2022 public meeting. Motion was adopted by acclamation.

Bills: A motion was made by Vice-President Mixter and second by Councilman Myers to pay the bills. Motion was adopted by acclamation.

Agenda Voting:

1. Public Safety Committee (Chair – Archie Brinza)
 - a.) Approval of Handicap Parking Application for 310 Ell Street – President Brinza requested roll call, resulting in 8 Yes – 0 No. Application approved unanimously.
 - b.) Approval of Handicap Parking Application for 303 Linton Street – President Brinza requested roll call, resulting in 8 Yes – 0 No. Application approved unanimously.
 - c.) Approval of Handicap Parking Application for 913 2nd Street – President Brinza requested roll call, resulting in 8 Yes – 0 No. Application approved unanimously.
 - d.) Approval of Handicap Parking Application for 303 Linton 322 Broadway Ave - President Brinza requested roll call, resulting in 8 No – 0 Yes. Application denied, as applicant does not drive nor own a vehicle.

2. **Finance and Administration Committee (Nick Radoycis, Chair)**

Councilman Radoycis noted that the Finance Committee will discuss at the upcoming Finance Meeting the repayment status of the 2022 TAN Loan. Councilman Radoycis also commented that the erroneous invoice payments from the Borough’s General Checking Fund to pay Mockenhaupt

for police pension work dating back to 2016 has been resolved, and the General Fund checking will be reimbursed \$20,401.00 from the PNC Bank Police Pension account.

3. Parks and Recreation Committee (Joseph Mixter, Chair)

Councilman Mixter commented work is almost complete at 3rd Street Park revitalization. Engineer Evans mentioned the scope of the parks grant is being reviewed to include park benches.

4. Real Estate Committee (Archie Brinza, Chair)

President Brinza noted meeting with the Borough Solicitor to discuss the process of the borough obtaining properties through property donation, etc. once demolished to be able to get the parcels back on the tax rolls.

5. Public Works Committee (Archie Brinza, Chair)

a.) A motion was made by Councilman Myers and second by Councilwoman Holland to hire Applicant # 1 (identified during Executive Session) as FT Street Department Laborer, contingent upon completion of background check, drug screen, and physical. President Brinza advised this new hire will be on a 90-day probationary period, and the Borough will meet with new hire approximately 45-days into employment to review job performance, et al. Roll call requested by President Brinza, resulting in 7 Yes, 0 No, 1 Abstain (McQuillan). Motion carries.

6. Borough Association (Craig Myers, Chair) – No Report

7. Char-West COG (Joseph Myers, Chair) – No Report

8. Borough Development (Craig Myers, Chair) – No Report

9. Codification Committee (Nick Radoycis, Chair) - Progress

Business Meeting Adjourned:

Business meeting adjourned, per President Brinza and post-business meeting executive session was announced to discuss additional personnel matters.