

Borough of McKees Rocks
Public Meeting
August 9, 2022

7:00 PM Public Meeting

Pledge of Allegiance

Roll Call:

Present: President Archie Brinza, Councilman Nicholas Radoycis, Jr., Councilman Joseph Lubas, Councilman Craig Myers, Councilman Vincent Corrie, Vice-President Joe Mixter, Councilwoman MaryAnn Holland, Councilman Frank McQuillan, and Councilman Jeffrey Dusch

Also present for this meeting were Mayor David Flick, Borough Manager LeeAnn Wozniak, Administrative Assistant Amantha Schoen, Controller William Beck, Solicitor Megan Turnbull and Assistant Solicitor Michelle Gannon of Weiss Burkhardt Kramer, LLC, and Borough Engineer Mr. Douglas Evans, of NIRA Consulting Engineers, Inc.

Agenda Comments/Changes:

Moment of Silence for the passing of resident Kate O'Brien

President Brinza commented that the dumpster issue of 114 Sarah Street has been resolved since last meeting. President Brinza also commented the Borough is cracking down on delinquent property owners.

Guest Speaker:

1. Ms. Natika Proctor, TT's Toy Box – Request to paint mural on side of building (Thompson Ave). as community activity.
2. Ms. Nancy Rees, McKees Rocks Ambassadors – Brief explanation of an ongoing community effort trash clean-up activity going on within McKees Rocks, accepting any volunteers to join in the effort.
3. Ms. Kim Rogers, F.O.R. – Request for partial road closure for the F.O.R./ACHA Community Event August 30, 2022: A motion was made by Councilman Radoycis and second by Vice-President Mixter to approve the partial road closure of Locust Street on August 30, 2022 3p-8p, with understanding there will be emergency vehicle access (if needed). Motion was adopted by acclamation.
4. Ms. Maribeth Taylor, resident – Community Concerns including garbage issue(s) at the apartment building on corner of Jane Street, rumored plans for the Boys & Girls Club, and the Gibson Foundation involvement
5. Ms. Tracey Pedersen – Tax Collector updates and YTD tax revenue collection through July 2022
6. Ms. Pritchard, resident – Concerns regarding 405 Fair Oaks Street (rental), as a nuisance property where a baby recently just over-dosed. Ms. Pritchard has made multiple calls to 911 for drug activity, calls to CYF as well for welfare of children. Something needs done to pull their occupancy for safety reasons. Code Enforcement to follow up.

Reports:

- Borough Engineer – The monthly capsule report was discussed during the August 2, 2022, Council workshop meeting.

Action Items:

- a.) A motion was made by Vice-President Mixter and second by Councilman Radoycis to award contract to Nate Brown Demolition as low bidder for Ph 1 Demolition 847 Railroad Street, amount \$12,350.00. Motion was adopted by acclamation.
- b.) A motion was made by Councilman Radoycis and second by Vice-President Mixter to approve payment no 1 to Pride Masonry, in the amount of \$43,958.70 for Locust Street repair, payable by COVID-19 ARPA funds. Motion was adopted by acclamation.
- c.) A motion was made by Councilman Corrie and second by Councilman McQuillan to approve payment to Insight Pipe Contracting LLC in the amount of \$13,470.67 for 2022 Sewer Televising and Cleaning. Motion was adopted by acclamation.
- d.) A motion was made by Councilman Radoycis and second by Councilwoman Holland to approve payment to Insight Pipe Contracting LLC in the amount of \$3,934.74 for sewer lateral problem and sign damage on Pine Hollow Road. Motion was adopted by acclamation.
- e.) A motion was made by Councilman Radoycis and second by Vice-President Mixter to accept Independent Enterprises as apparent low bidder, for the West Carson Street Ext Ph 2 project, in the amount of \$980,887.00. Motion was adopted by acclamation.
- f.) A motion was made by Councilman Radoycis and second by Councilman McQuillan to award contract to Pride Masonry as low responsible bidder for 2022 Catch Basin Project, in the amount of \$62,996.05, payable by the 2nd disbursement of COVID19 ARPA Grant Funds. Motion was adopted by acclamation.

- McKees Rocks Police Department – No report available

- McKees Rocks Code Enforcement Officer – A copy of the July 2022 monthly Code Enforcement Activity report is on file at the Borough Manager office.

- McKees Rocks Independent Volunteer Fire Department - Fire Chief Donald Baird was present to give Council a verbal monthly report for the month of July 2022. No written report available at time of meeting.

- Mayors Report: Mayor David Flick first thanked a handful of people in the room for assisting the borough office in the sorting of the RUE 21 donation boxes. Mayor Flick also discussed Ruby Ride is having a grand reopening for their ride share alternative within the community, starting August 10, 2022. Choice Neighborhoods had a community event two weeks ago, and another meeting will be scheduled soon. Mayor Flick also showed deep sympathy for the passing of Ms. Kate O'Brien.

● Borough Solicitor:

** No action items ***

● Borough Manager:

a.) A motion was made by Councilman Radoycis and seconded by Vice-President Mixter to approve the creation of a Borough Facebook page and adoption of maintenance policy. Motion was adopted by acclamation.

b.) A motion was made by Councilman Radoycis and second by Councilman Corrie to authorize advertisement of Portnoff Law Associates Fee Schedule Ordinance Amendment, for possible Council consideration of approval during the September 2022 voting meeting. Motion was adopted by acclamation.

c. A motion was made by Vice-President Mixter and second by Councilman Radoycis to approve the Multimodal Transportation Fund Grant Resolution \$1,046,169.00 to apply for the Borough's Roadway Improvement Project. Motion was adopted by acclamation.

New Business:

On-Fire Media Borough Website Redesign Proposal – Motion to Accept. A motion was made by Vice-President Mixter and second by Councilman McQuillan to amend the motion, as Councilwoman Holland suggested putting out a RFP, to see what other design companies might offer that could potentially be a better quote for design/service. A motion was made by Councilman Myers and second by Councilman Lubas to put out a RFP for a borough website redesign. Motion adopted by acclamation.

Controllers Report:

GENERAL FUND: Both Income and Expenses have an annual budget of \$4,741,650.00. As of July 31, 2022 the Income was \$3,528,311.91 or 74.4% of the budgeted Income. Expenses were \$2,302,691.02 or 48.6 % of the budgeted Expenses. Balance in the General fund accounts as of July 31, 2022 was \$1,788,035.63

SEWER FUND: Both Income and Expenses have an annual budget of \$2,209,000.00. As of July 31, 2022, the Income was \$1,391,432.42 or 63% % of the budgeted Income. Expenses were \$728,450.16 or 33 % of the budgeted Expenses. Balance in the Sewer Fund accounts as of July 31, 2022 was \$1,008,001.66.

LIQUID FUELS FUND: As of July 31, 2022 balance in the Liquid Fuels Account \$482,873.55

COVID-19 ARPA Recovery Fund (2021): As of July 31, 2022 balance in the COVID-19 ARPA Recovery Fund (2021) is \$82,564.69. Most of this balance is earmarked for the Locust Street Sewer Replacement Project.

CSX Account: As of July 31, 2022 balance in the CSX Account was \$738,002.26.

A motion was made by Councilman McQuillan and second by Councilman Radoycis to accept the Controllers report for July 2022. Motion was adopted by acclamation.

Reading of the Minutes: A motion was made by Vice-President Mixter and seconded by Councilman McQuillan to approve the meeting minutes from July 12, 2022 public meeting and July 19, 2022 special meeting minutes. Motion was adopted by acclamation.

Bills: A motion was made by Councilman McQuillan and second by Vice-President Mixter to pay the bills. Motion was adopted by acclamation.

Agenda Voting:

1. Public Safety Committee (Chair – Archie Brinza)

- a.) A motion was made by Councilman McQuillan and second by Councilman Corrie to authorize McKees Rocks Police Department to move forward in obtaining information pertaining to fundraising, grants, and donations to obtain a K-9 Police Dog for our Law Enforcement Department. Motion was adopted by acclamation.

2. Finance and Administration Committee (Nick Radoycis, Chair)

- a.) A motion was made by Councilman Radoycis and second by Vice-President Mixter to authorize Borough Manager to repay 2022 TAN Loan in the amount of \$250,000.00 to First National Bank from General Fund Savings.
- b.) A motion was made by Vice-President Mixter and second by Councilman Radoycis to approve Ms. Wozniak and Ms. Slavicek to attend the “2022 Fall Conference of Townships/Boroughs/Authorities” in Erie, PA Oct 21-23, 2022 payable by the Borough, not to exceed \$1,400.00. Motion was adopted by acclamation.

New Business:

- c.) Who authorizes procedures followed by Creditech/Portnoff for delinquent collections and payment plans – President Brinza confirmed the Borough Administration approves payment plans offered by Creditech for delinquent sewage accounts. Portnoff handles the delinquent collections. Councilman Radoycis wants to see written policies and procedures. Solicitor Turnbull mentioned she can meet with Finance Committee and draft some Borough policies regarding collection procedures. One specific business brought up regarding delinquent tax (Act 511) collections is Black Forge.
- d.) Reimbursement procedures for emergency demolitions – Can we get reimbursed through the Blight Grant
- e.) List of streets to be paved/repairs – Borough Engineer to send a copy to Council – pending start date 8/15/22.
- f.) Rental permit denials based on non-compliance/court procedures for property evictions – Solicitor Turnbull to provide a legal memorandum

3. Parks and Recreation Committee (Joseph Mixter, Chair)

- a.) A motion was made by Councilman McQuillan and second by Councilman Radoycis to move the playground equipment from Boys & Girls’ Club and relocate to Ranger’s Field. Motion was adopted by acclamation.

4. Real Estate Committee (Archie Brinza, Chair)

President Brinza briefly discussed meeting with the Borough Solicitor to discuss procedures how to go after blight property and get back on the tax rolls.

5. Public Works Committee (Archie Brinza, Chair) – No Report

6. Borough Association (Craig Myers, Chair) – No Report

7. Char-West COG (Joseph Myers, Chair) – Councilman Mixter mentioned a meeting set with the Borough and COG at the Borough office August 10, 2022.

8. Borough Development (Craig Myers, Chair) – No Report

9. Codification Committee (Nick Radoycis, Chair) - Progress

Business Meeting Adjourned:

Business meeting adjourned, per President Brinza.