

Borough of McKees Rocks
Public Meeting
August 10, 2021

5:30 PM Executive Session – Personnel matters and pending litigation

7:00 PM Public Meeting

Pledge of Allegiance

Roll Call: Councilmembers Present: President Archie Brinza, Vice-President Leslie Walker, Councilman Nicholas Radoycis, Jr., Councilwoman Sarah Harvey, Councilman Joe Mixter, and Councilman Craig Myers

Councilmembers Absent: Councilman Chas Maritz, Councilwoman Elizabeth Delgado, and Councilman John Malesnick

Also present for this meeting were Mayor John R. Muhr, Assistant Borough Secretary (Substitute Borough Manager) LeeAnn Wozniak, Administrative Clerk Jennifer Slavicek, Controller William Beck, Solicitor Megan Turnbull and Assistant Solicitor Danielle Guarascio, of Weiss Burkhardt Kramer, LLC, and Borough Engineer Mr. Douglas Evans, of NIRA Consulting Engineers, Inc.

Agenda Comments/Changes:

President Brinza reminded all in attendance that all communications must remain respectful and professional as the public meetings are being recorded.

Guest Speaker: Ms. Phyllis Snyder, resident of 1 Clay Way was present to talk with Council regarding a meeting she had with West View Water Authority. In the past, Ms. Snyder's water has been turned on/on multiple times due to issues with the service at 312-314 Munson Ave, where the main service line resides in the basement of. Recently, West View Water Authority proposed a new water installation project proposal along Clay Way that would also provide water service to 5 homes along Munson Avenue that have been condemned by the Borough for subsequent demolition. Ms. Snyder would be responsible for the fees associated with the connection of the new meter, plumber services, et al. and is asking for Council approval to move forward with the project. Mr. Douglas Evans, Borough Engineer, mentioned that West View Water Authority would be responsible for obtaining for road opening permit and the Borough could send West View Water Authority a letter of support for the project. A motion was made by Councilman Radoycis and seconded by Vice-President Walker to authorize sending a support letter to West View Water Authority. Motion was adopted by acclamation.

Reading of the Minutes: A motion was made by Councilman Myers and seconded by Councilman Mixter to approve the meeting minutes from July 13, 2021 public meeting. Motion was adopted by acclamation.

Reports:

- McKees Rocks Police Department – Assistant Borough Manager Wozniak read the monthly activity report for July 2021. A copy of the report is on file at the Borough Manager office.
- McKees Rocks Independent Volunteer Fire Department – VFD President Jim Tarbert read the monthly activity report for July 2021. A copy of the report is on file at the Borough Manager office.
- Mayors Report: Mayor Muhr reported a running water problem along Holmes Street/Rosamond Street down to Grant Way, coming out of the brick. West View Water was contacted and on first response claimed it was a natural spring, the Borough was responsible. Upon return to the area on a second call, West View Water Authority found a leaking valve which needed replaced. Mayor Muhr also reported a continued Waste Management pickup problem along Alice Street for the past three weeks, due to cars being parked along Church Avenue blocking the garbage truck from accessing Alice Street. McKees Rocks Police Department have been contacted to move vehicles early morning, as residents are ignoring the No Parking signs. There was also a meeting with Mr. Bob Cranmer regarding the old bank building on Chartiers Avenue, as it's in very poor condition and a safety concern for the community.
- Borough Manager: Substitute Borough Manager Wozniak reported to Council the borough office has been working on the following: Creditech round 3 delinquent sewage water shut-offs scheduled for August 24, 2021, Borough was notified on July 31, 2021 from Dept of Labor & Industry that the Borough is re-certified for Workplace Safety for 2021-2022 saving the Borough 5 % on WC insurance policy, 1st Quarter sewage bills have been approved for mailing, currently working on police department contract negotiations, the 2022 budget year MMO's have been processed for the pension plans for the Street Dept, Police Dept, and Borough Manager, and the office staff processed 14 new lien letters, closing out 9.
- Borough Solicitor: Borough Solicitor Turnbull provided Council with additional information regarding the bond refunding presentation by Mr. Joe Miller, Huntingdon Bank from Monday night's Council workshop meeting indicating the conditions of the bond market may change anytime and this is a time-sensitive condition for cost-savings. A motion was made by Councilman Radoycis and seconded by Vice-President Walker to authorize Mr. Joe Miller, Huntingdon Bank as the bond refunding underwriter and investigate the process of bond refunding. Motion was adopted by acclamation. Borough Solicitor Turnbull also mentioned that she confirmed there is general insurance liability on the old bank building at 606 Chartiers Avenue.
- Building Code Official: Substitute Borough Manager Wozniak read the monthly activity report for July 2021 written by Mr. John Stahl, and a copy is on file at the Borough Manager's office.
- Code Enforcement Officer: Mr. Zac Cummings, Code Enforcement Officer read the monthly Code Enforcement activity report for July 2021, and a copy is on file at the Borough Manager's office.
- Borough Engineer: Capsule Report was discussed at Caucus Meeting on August 9, 2021.

Borough Engineer Action Items:

A motion was made by Councilman Radoycis and seconded by Councilman Myers to award CTM Construction Inc as apparent low bidder for the West Carson Street Ext, PH 1 project contingent upon receiving funds from PH 2 to cover overage cost no more than \$100,000.00. Motion was adopted by acclamation.

A motion was made Councilman Myers and seconded by Vice-President Walker to authorize movement of funds from PH 2 to PH 1 West Carson Street Ext. project not to exceed \$100,000.00. Motion was adopted by acclamation.

A motion was made by Councilman Radoycis and seconded by Councilwoman Harvey to accept Borough Engineer's recommendations of 2 sewer project repairs relative to COVID19 ARPA Funding: Leonard Street and Bell Avenue, as outlined in Capsule Report. Motion was adopted by acclamation.

Controllers Report: As of July 31, 2021, General Fund, both income and expenses have an annual budget of \$4,503,377.00. Income was \$ 2,746,934.03 or 61% of the budgeted income. Expenses totaled \$2,148,571.44 or approximately 47.71 % of the budgeted expenses. Balance in the General Fund Checking Account as of July 31, 2021 was \$469,314,29.

As of July 31, 2021, Sewer Fund, both income and expenses have an annual budget of \$1,976,085.00. Income was \$1,172,077.20 or 59.31% of the budgeted income. Expenses totaled \$839,677.72 or 42.49 % of the budgeted expenses. Balance remaining in the Sewer Fund as of July 31 2021 was \$495,964.78.

A motion was made by Vice-President Walker and seconded by Councilman Mixer to accept the Controllers Report. Motion was adopted by acclamation.

Bills: A motion was made by Councilman Myers and seconded by Councilman Mixer to pay the bills. Motion was adopted by acclamation.

Agenda Voting:

1. Public Safety Committee (Chas Maritz, Chair)

a.) A motion was made by Vice-President Walker and seconded by Councilman Radoycis to approve the handicap parking application for 817 Boquet Steet. Motion was adopted by acclamation.

2. Finance and Administration Committee (Nick Radoycis, Chair)

a.) A motion was made by Councilman Radoycis and seconded by Vice-President Walker to approve the revised Text My Gov proposal/quote. Motion was adopted by acclamation.

b.) A motion was made by Councilman Myers and seconded by Councilman Radoycis to approve the Substitute Borough Manager Letter of Authority. Motion was adopted by acclamation.

c.) A motion was made by Councilman Myers and seconded by Councilman Radoycis to approve the Borough Employee Handbook. Vice-President Walker opposed, indicating she did not see it yet. Roll Call requested, resulting in 5 Yes (Mixer, Harvey, Myers, Brinza, Radoycis) and 1 No (Walker). Motion carries.

d.) ARPA Funds Disbursement Plan as follows:

ALDIS Cards A motion was made by Vice-President Walker and seconded by Councilman Radoycis to approve \$5,0000 for 100 \$50.00 gift cards to ALDI for the COVID19 vaccine clinic incentive. Councilman Mixer and Councilman Myers abstained. Roll Call requested resulting in 4 Yes (Harvey, Walker, Brinza, Radoycis), 2 Abstained (Mixer, Myers). Motion carries.

A motion was made by Councilman Radoycis and seconded by Councilman Mixer to replace revenue loss of 2020 in the General Fund budget in the amount of \$156,764.37. Motion was adopted by acclamation.

A motion was made by Councilman Radoycis and seconded by Vice-President Walker to approve \$16,800 for a one-time essential worker bonus pay for 33 employees, subject to Solicitor review and donate \$600.00 to the McKees Rocks VFD. President Brinza confirmed fulltime and part time employees are receiving \$600 each, and seasonal/Crossing guard employees are receiving \$300 each. Motion was adopted by acclamation.

A motion was made by Councilman Mixer and seconded by Vice-President Walker to approve up to \$125,000 for two sewer project repairs as recommended by Borough Engineer. Motion was adopted by acclamation.

3. Parks and Recreation Committee (Leslie Walker)

- a.) A motion was made by Councilman Myers and seconded by Vice-President Walker to approve the 3rd Street Park Revitalization Grant Resolution. Motion was adopted by acclamation.

4. Real Estate Committee (Nick Radoycis, Chair)

- a.) A motion was made by Councilman Radoycis and seconded by Vice-President Walker to approve the Vacant Property Recovery Program Application for 202 Helen Street. Motion was adopted by acclamation.
- b.) 112 Helen Street VPRP Application – Councilwoman Harvey commented that she reviewed this application and would like to research the applicant before approving the application, as it’s listed under an investment agency and motioned to table this application until next month’s meeting to research. Councilman Radoycis seconded the motion to table. Roll call requested to table the application, resulting in 4 No (Mixer, Myers, Walker, Brinza), 2 Yes (Harvey, Radoycis). Original motion to approve the Vacant Property Program Application for 112 Helen Street is back on the table, resulting in 1 No (Harvey), 5 Yes (Mixer, Myers, Walker, Brinza, Radoycis). Motion carries.

5. Public Works Committee (Archie Brinza, Chair)

- a.) A motion was made by Councilman Myers and seconded by Vice-President Walker to approve the Locust Street road closure for a community event held by Second Baptist Church on August 10, 2021. Motion was adopted by acclamation.
- b.) A motion was made by Vice-President Walker and seconded by Councilman Mixer to approve use of municipal lot on July 31, 2021 for an event held by Hollowood Music. Motion was adopted by acclamation.

6. Borough Association (Craig Myers, Chair) – Councilman Myers reported an upcoming meeting for the Borough Association will be September 2, 2021.

7. Char-West COG (Elizabeth Delgado, Chair) – No Report

8. Borough Development (Craig Myers, Chair) – No Report

- 9. Codification Committee (Elizabeth Delgado, Chair)** – Councilman Radoycis mentioned having a meeting and currently putting information in alphabetical order.

10. Other Communications/Motions

- a.) A motion was made by Councilman Mixter and seconded by Councilman Myers approve payment request for RACP grant reimbursement for the McKees Rocks Revitalization Creekside Office Building subject to finalization and Borough Solicitor review and reimburse sub-grantee (McKees Rocks Commercial Properties, LLC) upon release of funds. Motion was adopted by acclamation.
- b.) A motion was made by Councilman Radoycis and seconded by Mixter to approve Portnoff Law Associates Addendum to Agreement for delinquent tax collection. Motion was adopted by acclamation.
- c.) A motion was made by Councilman Radoycis and seconded by Councilman Myers to approve holding a COVID19 vaccination clinic in the Borough partnering with Allegheny County Health Dept. Motion was adopted by acclamation.
- d.) A motion was made by Councilman Radoycis and seconded by Councilman Myers to move forward in reinstating residential parking permits for property owners/tenant on streets designated residential parking only. Motion was adopted by acclamation.
- e.) A motion was made by Councilman Radoycis and seconded by Councilman Myers to accept LIVE Nation’s payment arrangement agreement for closure of McDonald’s Way during events. Motion was adopted by acclamation.

New Business

RACP \$1,000,000.00 Grant Resolution Level Equity Building, Inc. – A motion was made by Councilman Radoycis and seconded by Councilman Mixter to approve the RACP \$1 Mill Grant Resolution. Motion adopted by acclamation.

A motion was made by Councilman Radoycis and seconded by Councilman Myers to approve the Intermodal Way Ext. Project Phase III Transportation Grant Resolution. Motion was adopted by acclamation.

A motion was made by Vice-President Walker and seconded by Councilman Radoycis to approve the handicap parking application for 771 Boquet Street (B. Vojtecky). Motion was adopted by acclamation.

A motion was made by Councilman Radoycis and seconded by Vice-President Walker to authorize Code Enforcement Officer to attend BCO 101 Classes, Nov 1-4, 2021 cost \$375.00 paid for by the Borough. Motion was adopted by acclamation.

Vice-President Walker shared there will be a Back to School give away event in Hays Manor 12pm-2pm on Saturday, August 14, 2021.

Borough Solicitor Turnbull mentioned that with the new Sunshine Law going into effect August 30, 2021 there will be less flexibility with adding new business on the agenda starting for September council meetings. No new business will be permitted to be added once the agenda is posted a minimum 24 hours advance of meeting date, unless Council motions to amend the agenda. Borough Solicitor Turnbull suggested changing the Council meeting dates to allow at least 1 day between meetings to allow changes to the agenda that requires a vote or return to 1 combined council workshop/voting meeting, if Council committees are able to meet prior to scheduled meeting and confirm what the voting items will be.

Old Business

None

Meeting adjourned, by President Brinza.